



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	DNYAN BHARTI SOCIETY'S SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE AND LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS
Name of the head of the Institution	Principal, Dr. R. B. Ghagas
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09970418427
Mobile no.	8668455939
Registered Email	naac@srkmbbicollege.in
Alternate Email	principal@srkmbbicollege.in
Address	Vadkun, Dahanu Road, Tal Dahanu, Dist Palghar
City/Town	Dahanu Road
State/UT	Maharashtra

Pincode	401602																		
2. Institutional Status																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Prof. Romeo S. Mascarenhas																		
Phone no/Alternate Phone no.	09970418427																		
Mobile no.	8668455939																		
Registered Email	naac@srkmbbicollege.in																		
Alternate Email	principal@srkmbbicollege.in																		
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)	http://srkmbbicollege.in/naac.html																		
4. Whether Academic Calendar prepared during the year	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	https://srkmbbicollege.in/naac2018-19.html																		
5. Accreditation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.10</td> <td>2017</td> <td>23-Jan-2017</td> <td>22-Jan-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	B	2.10	2017	23-Jan-2017	22-Jan-2022
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
2	B	2.10	2017	23-Jan-2017	22-Jan-2022														
6. Date of Establishment of IQAC	19-Feb-2007																		
7. Internal Quality Assurance System																			
<table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td colspan="3"> </td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture			Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries								
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USE OF ICT (TECAHING & LEARNING)	10-Oct-2018 3	8
ONE DAY NATIONAL CONFERENCE	09-Mar-2019 1	78
PANI PARISHAD - CONSERVATION OF WATER BODIES	23-Mar-2019 1	82

L::asset('/','public/').'/public/index.php/admin/get_file?file_path='.encrypt('Postacc/Special_Status/'.\$instdata->upload_special_status)}}}

[View Uploaded File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
DNYAN BHARTI SOCIETY'S SAU. SITABAI RAMKRUSHNA KARANDIKAR SENIOR COLLEGE OF COMMERCE AND LATE MEHERNOSH BOMAN BURJOR IRANI COLLEGE OF ARTS	SCHOLARSHIP FREESHIP	STATE GOVERNMENT	2019 300	393095
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View Link](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1) Research activity by teaching staff 5 Minor Research Projects sanctioned by University of Mumbai

2) National Conference - IQAC organised one day National Conference "Reconnecting with the Principles and Practices of Tribal Life." Past and Present

3) ICT Based Teaching Learning -Teachers were motivated to use ICT Tools for Teaching Learning Process

4) Water Body Conservation Initiative - Collaborated One Day Seminar Pani Parishad with Maharashtra Rajya Chickoo Utpadak Sangh

5) Value Added Courses - Two Value Added Courses Conducted

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
1) Applied for 6 Minor Research Projects to be sanctioned by University of Mumbai	Five Minor Research Projects sanctioned by University of Mumbai
2) Arranged meetings for organizing National Conference, Sanciton in IQAC	Organized One day National Conference on Tribal Issues
3) Arranged Workshop for Teachers on ICT Tools for Teaching & Learning	Used WhatsApp Groups & Google Classrooms
4) Made collobartions with Maharashtra Rajya Chickoo Utpadak Sangh & Rotary Club Dahanu	Organized Pani Parishad
5) Sent notices to students enrolled and conducted the courses	Conducted Two Value Added Courses
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
IQAC	27-Sep-2023

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission	2019
Date of Submission	31-Jan-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	1) Financial accounting is maintained using Tally software.. 2) We have a in house customized result generating software made by Microsys Systems known as RESULT 10. 3) We have a in house customized student admission software made by Microsys Systems known as PRINCIPAL 9. 4) Biometric attendance system is in place for staff. 5) For minority students NSP portal is used. Scholarship and concessions are processed on same desk. For ease of access, QR based information links are used. 6) All the data and working of all information is centralized using server and cloud based backups and external hard drive backup systems are in place. 7) Emergency contact system is in place using SMS system wherein students are sent messages via SMS software. 8) Scholarship status of students is timely updated and available to all the students on the portal of our institution www.srkmbbiccollege.in . Various Scholarships and Freeships for Backward Class students are maintained and generated using MAHADBT portal and scholarship amount disbursed to students by DBT system. Pay slips are generated on Sevarth Portal. 9) For keeping records related to salary, PF etc we use PF/DCPS/NPS college level deduction maintained by Govt Agencies software. 10) All payments of the institute are processed using NEFT/RTGS systems only. Any collections if received in cash are deposited in bank on the same day. No cash is kept in college. Excess payments / refunds of any types are made to the students using Transfer Credit Procedure. These procedures constitute the MIS which aids decision making by the concerned authorities in the organization.

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution has a well planned mechanism of smooth deliveries of academic, extra curricular and co curricular activities, and examinations. The change in syllabus or additions in courses are dealt with care so as to make necessary changes with routine teaching-learning hours as well as disturbing workload to teachers.

1- Staff Meetings-Staff meetings are important tool to begin with a new academic year. Staff secretary and the principal of institution prepares agenda of the meeting; workload, courses, guest faculty or Clock Hour Basis Staff, distribution of portfolios like extension departments, cultural activities, sports and gymkhana, etc. Staff meeting in the beginning of the academic year was conducted to discuss the academic calendar and to discuss the importance of use of the ICT in routine teaching-learning hours.

2- Academic Calendar- Taking into consideration the academic schedule announced by University of Mumbai, the academic calendar is prepared with necessary changes as per the requirements of institution. The working days were distributed as Teaching days- 186, Examinations-46 days, Annual days-02. The current academic year 2018-2019 started from 05June 2018 and ended on 04 May 2019.

3- Change in syllabi of courses- Attending workshops and seminars on newly added Courses or newly introduced sections of syllabus is an important activity that plays a considerable role in knowing the newly added part of course or replacement of an entire course. The concerned subject teachers were sent to attend workshops and seminars to become familiar with the topics and required technical strategies to cater to needs of it.

4- Teaching Plans- Course wise Teaching Plans are prepared by the individual faculty members in the beginning of every academic year which they submit to their heads of the departments or to the principal. The teaching plans have been prepared on the basis of academic calendar for the year. Considering the dates of examinations, extension activities, extracurricular activities like sports and cultural and artistic performances, the teaching days have calculated by an individual faculty member and accordingly prepared the teaching plan for his or her course.

5- Timetable and Supervision- Timetable and supervision of classes is a structured system followed by the institution to maintain consistency across the periods of different courses. The record of each period conducted by an individual faculty member is maintained on daily basis. The timetable in Charge chosen from the faculty members supervise the smooth and timely functioning of classroom teaching hours. Daily reports are duly signed by the principal and sent to the management.

6- Syllabi Completion Letters- Syllabi completion before examinations is the most important task a faculty member has to take care of. In order to strictly adhere to the mark, all the faculty members have been asked to submit their concerned course syllabi completion letters to the Examinations Department which subsequently had been submitted to the principal.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
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No Data Entered/Not Applicable !!!

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	RURAL DEVELOPMENT	01/06/2016
BA	MARATHI	01/06/2016
BA	ECONOMICS	01/06/2016
BCom	COMMERCE	01/06/2016
BCom	ACCUNTANCY	01/06/2016
BCom	BUSINESS ECONOMICS	01/06/2016

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
PERSONALITY DEVELOPMENT	02/02/2019	20
WARLI PAINTING	05/01/2019	12
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback from Students- The effective delivery of curriculum is the soul of teaching- learning activities. To ensure the quality teaching-learning atmosphere, the students have been asked to fill the feedback form regarding quality of teaching-learning experience as well as on strategies of teachers in delivering lectures. The questions like puncuallity of teachers, the use of languages to deliver lectures, the methodologies of teaching and use of ICT

tools for teaching-learning were included in the questionnaire. The feedback forms were kept confidential and students were instructed not to disclose their identities. The feedbacks were evaluated and the concerned teachers were informed about the requirements of students appeared in the feedbacks.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	ARTS	360	360	277
BCom	COMMERCE	600	600	566
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	843	0	9	0	9

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	3	2	2	2	3
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1- The Bridge Courses for the Students from Other Streams, Students from Vernacular Mediums and Slow Learners The bridge courses have been conducted for the departments of English, Accountancy, Geography and Rural Development and Mathematics. The students were introduced to new concepts which they haven't studied before. Some students weak in English communication were taught in the mediums of Marathi and Hindi. Total 362 students were provided of the benefits where they learnt basic concepts of language like verbs, arithmetics and entries in Accountancy. 2- Remedial Coaching The students who failed to clear the courses were provided with more attention through remedial coaching. Their weaknesses were identified and special lectures were conducted to teach them the topics. Especially the students of English were taught the topics they failed in.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
No Data Entered/Not Applicable !!!		

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned	No. of filled positions	Vacant positions	Positions filled during	No. of faculty with
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positions			the current year	Ph.D
No Data Entered/Not Applicable !!!				

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	Nill	I	25/09/2018	29/01/2019
BCom	Nill	II	20/03/2019	22/06/2019
BCom	Nill	III	25/09/2019	29/01/2019
BCom	Nill	IV	20/03/2019	22/06/2019
BA	Nill	I	25/09/2018	29/01/2019
BA	Nill	II	20/03/2019	22/06/2019
BA	Nill	III	25/09/2018	29/01/2019
BA	Nill	IV	20/03/2019	22/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The continues internal evaluation not only helps building total understanding of a course content but also prepares students for semester end examinations. The projects assignments of courses like Foundation Course ,Computer Programing and Rural Development evaluate students understanding of the course related topics often connected with social issues, environment conservation, human values and constitutional duties as well as responsibilities. The assignments given by Business Economics department focuses on students understanding of concepts in the field of Economics. The internal evaluation of the subject like Business Communication and Communication Skills in English focuses on the acquisition of communication skills by students .During Tutorial lectures students are maid to perform on stage participating in Group discussions ,Mock Interviews which after regular intervals displays improvement in acquiring the skills. The Accountancy Department used LMS for continues evaluation which creates a profile of the students incremental growth.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar- Taking into consideration the academic schedule announced by University of Mumbai, the academic calendar is prepared with necessary changes as per the requirements of institution. The working days were distributed as Teaching days- 186, Examinations-46 days, Annual days-02. The current academic year 2018-2019 started from 05June 2018 and ended on 04 May 2019. Additionally

the institution has to pay attention to extra curricular co curricular activities while working out the academic calendar. There are camps of NSS and for the subject of Rural Development which require special days up to 7 days. The curriculum has to be completed before examinations and the winter and summer breaks are to be taken in to consideration. Every course require certain teaching lectures to complete the syllabi these are 45 lectures minimum for completion of a course syllabus. Before examinations individual course completion is made sure. The days for ATKT form submission annual gathering preparations for sports and cultural programmed are also the important topics to be included in the routine business of Academic Calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://drive.google.com/file/d/1cjDxDkmd7DLUH6lQjI8ittGmk21NSoV/view?usp=sharing>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00145	BCom	COMMERCE	133	105	79
3A00145	BA	ARTS	82	54	66
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No Data Entered/Not Applicable !!!

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	UNIVERSITY OF MUMBAI	1.85	1.85
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	ENGLISH	1	Nil
International	ENGLISH	1	Nil
International	BUSINESS ECONOMICS	1	Nil
International	RURAL DEVELOPMENT	4	Nil
International	COMMERCE	2	Nil
International	ACCOUNTANCY	1	Nil
International	GEOGRAPHY	2	Nil
International	LIBRARY	1	Nil
International	MARATHI	9	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the	Name of	Title of journal	Year of	h-index	Number of	Institutional
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Paper	Author		publication		citations excluding self citation	affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	8	2	2
Presented papers	8	2	1	0
Resource persons	0	1	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS, GOVT OF MAHARASHTRA, MUMBAI UNIVERSITY	19	674
DLLE	MUMBAI UNIVERSITY	6	122
SPORTS	MUMBAI UNIVERSITY	8	549
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/ collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	COLLEGE FOREST DEPT., ADOPTED VILLAGE	6	19	674
DLLE	COLLEGE UNIVERSITY	3	6	122
SPORTS	COLLEGE UNIVERSITY	1	8	549
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
VOLUNTARY	RD PROJECT	KVK KOSBAD, DAHANU	02/07/2018	30/04/2019	52
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
TPS CONSULTANCY, DAHANU	11/01/2019	JOB CONSULTANCY, TRAINING	86
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	299183

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar halls with ICT facilities	Existing
Seminar Halls	Existing
Video Centre	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
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SOUL	Partially	3.0	2016
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4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9129	479535	1041	119014	10170	598549
Reference Books	8358	338703	337	165013	8695	503716
e-Books	0	0	0	0	0	0
Journals	14	76117	0	0	14	76117
e-Journals	0	0	0	0	0	0
Digital Database	1	5900	0	0	1	5900
CD & Video	0	0	0	0	0	0
Library Automation	0	0	0	0	0	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(s pecify)	0	0	0	0	0	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	41	30	41	0	0	7	0	10	4
Added	3	0	3	3	0	0	0	0	0
Total	44	30	44	3	0	7	0	10	4

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	Nil

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Routine cleaning and dusting of the rooms, office, IT laboratories and campus is carried out by the non teaching staff and attendants of each department. Common areas and toilets are cleaned and maintained by staff hired on daily wages. The water supply, water storage, cleaning of storages is carried out by the support staff. Maintenance of water of cooler, sanitary pad, vending machine, electrical equipments is taken care by support staff. Gardens are also maintained by support staff. The yearly maintenance of these gadgets and equipments is outsourced. The sports equipments are jointly taken care of /by a teaching staff and office. Technical Details: • Inverter : Luminous care https://srkmbbcollege.in/
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	0	0	0
Financial Support from Other Sources			
a) National	POST MATRIC SCHOLARSHIP AND FREESHIPS	413	393095
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personality Development and Interview Skills	02/02/2019	20	SRKMBBI COLLEGE
WARLI PAINTING	05/01/2019	12	SRKMBBI COLLEGE
INSURANCE EXECUTIVES	09/01/2019	62	LIC DAHANU

DIGITAL AWARENESS FOR GIRLS STUDENTS	22/09/2018	65	JITO LADIES WING VAPI CHAPTER
GROOMING OF STUDENTS FOR INTERVIEWS	22/04/2019	10	TPS CONSULTANCY DAHANU
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	STUDENTS EMPLOYABILITY SCHEME	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	7	SRKMBBI COLLEGE	COMMERCE, RURAL DEVELOPMENT, ACCOUNTANCY, MARATHI, ECONOMICS	VIVA COOLEGE, HOLKAR COLLEGE, DANDEKAR COLLEGE	CA, MA, B. ED
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SPORTS AND CULTURAL	COLLEGE	549
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nill	00	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The overall personality development of the students is the main objective of the institution and it can be achieved through encouragement to students in the form of creating awareness and facilitating them with registration fees and other expenses. 1- Prizes for Best Organisers, Championship in Sports and Best in Cultural Activities: Total 9 students awarded with the certificates , cash prizes and gifts for their performance as the member of the organising committee and individual performances in maximum sports and cultural activities. 2- Facilitating Costumes for Cultural Activities: Majority of students admitted to the institution come from the weaker sections of society. They are interested in various cultural activities but cannot afford the expenses. The major expenditure is on the costumes for the programmes. Ok order to create opportunities for students rented costumes are arranged for the cultural activities. The students can participate in the activities without any kind of financial burden. 3- Students Council: Students Council is the human resource that actively runs the cultural activities. The members of the students council celebrated various days like Teachers Day to pay respect to the teachers. And the entertainment days like Chocolate Day, Twins Day, Retro Day, etc.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

68

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

No Data Entered/Not Applicable !!!**CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 – Institutional Vision and Leadership**

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The implementation of the decisions is a major part of the institutional mechanism. The proper way to go about the successful execution of a job is to conduct regular meetings and take reviews of the pending work and the implementation of prospective plan. 1- Participation in IQAC Meetings The academic year was filled with various activities and programs that involved the positive support and encouragement of from the management. The decisions were taken by the CDC after favourable discussions and the implementation phase was initiated immediately by conversing with Hon. Secretary and Resp. Chairperson of the society. The management, teaching staff and the students were kept aligned with the activities through proper communication and and continuous flow of information. The positive connection with the students and their role in successful implementation of various activities made it possible to enhance effectivity of the programmes. The importance of the decisions making through the active participation of the management has a great advantage as the management has been fully aware of the quality initiatives set by the IQAC. The management was in a position to understand that the quality initiatives like organising conference and seminars were being planned and whenever there was a need for the permission from the management, it received immediately. 2- Assigning Management Members with IQAC Criteria The IQAC has to function in a correct direction laid down by the NAAC. The quality measures are inacted through the seven criteria which help the institution to understand what it needs to create or what initiative will make an impact on the institution. The issue of assigning management members on criteria was discussed and the pros and cons of the assignment were thought upon. Eventually it was decided that one of the management committee members will be appointed on the various criterion. It became a quality initiative as the members knew what is the requirements to be fulfilled under a certain criteria.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum development at university level is a very important task of a teacher. The curriculum development is based on the insights provided by the teacher representative from an institution. Prin. Dr. R.B. Ghagas has been appointed on the Board of Studies of Rural Development. His connection with the rural part of Palghar district provided important inputs to be included in the curriculum of Rural Development Course. Two Value added courses at institutional level were designed by department of English and department of Marathi. The personality development course was designed by Mr. S.B. Jadhav and the course in Warli Paintings was designed by Dr. Anjali Mascarenhas. The curricula were prepared keeping in

consideration with the requirements of the students belonging to the vernacular mediums of education.

Teaching and Learning

Teaching - learning activities are the soul of an educational institution. The students of the institution come from different linguistic and cultural backgrounds. Although the medium of instruction is English, the teachers have considered the plurality of culture and language while discussing topics of curriculum to their students. The use of Marathi, Hindi and English language to explain the concepts catered the needs of students come from different backgrounds. This multilingual interaction especially help the students from the tribal communities as they take their school education through Marathi medium. The use of ICT tools was included in the routine teaching learning activities to make the content and delivery of the teaching effective. The teachers used and motivated students to use ICT tools like mobile phone , WhatsApp and Google classroom for the teaching learning activities.

Examination and Evaluation

The smooth conduct of examinations is very important for a student to actually acquire skills prescribed by the University curricula. The timetables of examinations are displayed as per the university notifications. The students are made fully aware about the examinations schedule through time tables displayed on the notice board but also through whats app groups. It has been a very effective tool especially for the failed students who kose touch with the college as they could not get admission to the consecutive year. These students are informed about the important dates like schedules of examinations forms submission and the schedule of examinations. The evaluation of the answer books is undertaken in a centralised system of the institution. The tecahers are given the answer books for evaluation and their signatures are taken in the digits showing number of answer books. The moderation of the evaluated answer books is done as per the university norms. The students dissatisfied with results are given opportunity for revaluation and

	photocopies of answer books.
Research and Development	The Research Oriented Programs : The management and the teaching staff members through CDC and IQAC decided to organise a research oriented programme in the institution. It was a ambitious program as there has been a lacking in the field in the past years. It was resolved to conduct a national conference on the issue of tribal communities in current academic year in order to understand the issue and prospective solutions for the problems faced by the tribal communities. The governing body gave immediate permission to engage the program. The teachers were given opportunities to take part in the orientation and refresher courses in order to update their knowledge in their respective fields. These faculty development programmes helped them in better perspectives upon the topics they teach to students.
Library, ICT and Physical Infrastructure / Instrumentation	The library is the knowledge resource centre of an institution. It helps the students and teachers to gain from the routinely updated book collection. The book collection has been increased through the recommendations made by the various subject teachers. The vendors have been requested to send catalogues from which the books were chosen for the purchase. The ICT facilities have been maintained as per the requirements received from the respective departments. The infrastructural support is also renewed taking into consideration the comforts of engagement of lectures. The windows have been repaired inorder to stop rain water from intruding during rainy season.
Human Resource Management	As per the resolutions keeping in mind the recommendations by the NAAC peer team and the changing requirements of the area, the national conference on the topics related to tribal communities was planned and organised successfully. The title of the conference was Reconnecting with the Principles and Practices of Tribal Life- Past and Present was confirmed and accordingly the brochure was made by the alumni of the college. The principal of the college was chairperson and the senior most teacher

was the convener of the conference. The IQAC and the CDC assigned duties to the teaching staff members and also chalked out the plan. The budget was worked out and the proposal for funding was sent to ICSSR, Mumbai. Unfortunately it took time for the sanctioning of funds from ICSSR and the funds were returned to the office. The management provided the required funds as well as the expenses were managed through fees collection from the participants. The research articles were published in an indexed international journal and was published on the day of conference 09 March 2019. The conference got a huge response from the participants and it was a huge success.

Industry Interaction / Collaboration

The agencies connected with the industry has been contacted and the programmes to inculcate the skills were conducted by the institution. The TPS Consultancy Dahanu officials visited the college for mentioning the students in the interview skills.

Admission of Students

The students were informed through notices and ICT messages about the commencement of admissions. The students take admission in online as well offline modes. The forms of the students have been checked by the teachers and they were advised on the choice of the optional subjects. The fees amount has been informed them orally as well through notice board.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The activities have been planned by the individual departments and the permission have been taken from the principal by submitting the data in the whats groups. The IQAC minutes have been uploaded on the institution website.
Administration	The whats app groups of teaching staff have been used to inform them about the ongoing developments. The important notices have been shared on the whats groups and staff members and students were made aware.
Finance and Accounts	Finance and accounts are managed and worked out on the Talley program. The soft copies have been sent to respective authorities for the approvals. The salaries, scholarships/ freeships amounts were accounted on

computers system.

Student Admission and Support

The students have been asked to register on the University of Mumbai portal and the consequent registration done against their admission on various government departments portals. The scholarship forms have been updated and submitted on the government portals.

Examination

The timetables and schedules have been shared on the whats groups of students. The internal evaluation has been done using the ICT apps like Google classroom.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
Nill	00	Nill	Nill	Nill	Nill	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
ORIENTATION PROGRAMME	3	21/02/2018	28/02/2019	28
REFRESHER PROGRAMME	1	01/02/2019	22/02/2019	20
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The financial audits of an institution showcases its expenditure pattern and good practices applied for fair systems deployment. 1- Salary grants - Salary grants have been sanctioned by the concerned authorities. The fixation process was undertaken before finalizing the salary grants. The income taxes were calculated and made the arrangements for tax deductions. 2- Non salary - As the institution hasnt received non salary grants from the government, the expenses have been manghes from the tution fees. The audits show that mtue maximum payments have been done through cheque payments which is considered to be a good practice. 3- Accounts are maintained Talley program which makes it easier to keep track of the transactions and easier to get audited from the internal and external auditors. 4- All accounts are audited by CA Trust which is an internao audit system. These audited statements are further audited by the External Auditors like Administrative Officer, Joint Director office and Account Officer as well as Accountant Genral. This system of auditing is being used regularly by the institution.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

12070279

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

0

6.5.3 – Development programmes for support staff (at least three)

0

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1- Motivation to teachers to take part in research activities. 2- Oorganising value added courses for students 3- Use of ICT tools for engaging traching learning activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
DLLE Survey in Status of Women in Society	02/02/2019	20/02/2019	35	16

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Energy conservation Use of of led bulbs in the college premises Tree plantation in the college premises Awareness about environment conservation awareness through Elocution Competition

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Nil	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Reading Inspiration Day	16/10/2018	16/10/2018	20
Birth Anniversary of Bharatratna Dr. Babasaheb Ambedkar	14/04/2019	14/04/2019	10
Marathi Language Promotional Drive	15/01/2019	30/01/2019	22
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1-Activity of promoting the use of cloth bags to spread the message of avoiding the use of plastic bags for the conservation of the environment. 2- In collaboration with Maharashtra Rajya Chiku Sangh and Rotary Club of Dahanu organised Pani Parishad a state level seminar on the conservation of water bodies on 23/03/2019.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1) Health Check-up Activity of Teaching and Non-teaching Staff Members Our College librarian Mr. V. S. Thakare conducted the Blood Pressure check-up activity for the teaching and non-teaching staff members on 14/12/2018. The check up revealed that some of the members were having high blood pressure which needs to be taken care of. It was followed by the discussion among the staff members about the importance of healthy life style for leading a happy and stress-free life. 14/03/2019 2) Celebrating birthdays of Teaching and Non-Teaching Staff Members Class four non-teaching member Mr. Kisan Bhalerao's birthday was celebrated in the Principals cabin. Such kind of celebration creates healthy working relationship among staff members. It works as morale booster for the employees as the members from different sections involve in the joyous moment of an employee's life. 19/03/2019 3) Felicitation of the Student Achievers in Competitive Examinations for their Success Felicitation of Miss Vandana Kanojiya who cleared MPSC examinations and secured the position of Police Sub-Inspector. She was felicitated by the College by offering a Shawl and Shrifal. Mother of Miss. Vandana Kanojiya was also felicitated by the college for the support she gave to her daughter for preparing for competitive examinations. The then P.I. of Dahanu Police Station also felicitated the achieve

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://srkmbbicollege.in/documents/naac/2018-19/C-07/7.2.1%20-%20Best%20Practices%202018-19.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Dnyan Bharti Society's SRK College of Commerce and MBBI College Of Arts was founded and developed in the most adverse circumstances yet has played a pivotal role in providing Bachelors Degrees in the fields of Arts and Commerce to the poorest people mostly belonging to tribal society through the means of education has been the driving force for the management. For over 4 decades this Institution has earned its reputation for being a premier Institution in the tribal belt Palghar District in Maharashtra State providing equal

opportunities, without any discrimination is one of the basic objectives of the college. The College opened its doors about 4 decades ago, for imparting knowledge to the first generation learners of tribal areas Dahanu Talasari Taluka to bring about a radical change in the society in a era where the region didn't have many choices for higher education nor did the tribal residents could afford to dream of sending their next generation for higher education because most of these tribal people were daily wage workers. Our Institute being Aided Institute, gave these people a ray of hope to shape the future of their generation next and the fruits are seen after 4 decades of continuous growth. The institute implements university curriculum through well planned and effective teaching learning activities blended with use of modern tools like Zoom, Google Classroom etc helping the majority of tribal students to get familiar with modern teaching methods. Along with academic progress of students, our institute also believes in bringing the best out of its students by promoting Sports and Cultural activities in our campus along with these initiatives the NSS Unit through its community service also imparts sense of social responsibilities in its student by way of organizing blood donation camps, cleanliness drives etc The institute has ample of campus area of nearly 8.98 Acres. Our aim is to make every student a responsible citizen of the nation.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The institution was very keen on making teaching- learning activities smother and more students oriented. The staff members and the management also have to made familiar with the new guidelines of the IQAC and NAAC. The following activities were planned for the next academic year: 1- Program on New guidelines for the stakeholders 2- Use of the online platforms for the teaching learning processes 3- MoUs with more agencies that can create opportunities for learning and social activities. 4- Engaging social programs that involves the benefits to the local community.